

# ONLINE Administration Timeline Overview

## Fast Facts

- Registration opens in November and closes April 30
- Administration occurs the following fall

For more administration details, review [Tips for a Successful Online Administration](#).



### Survey administration preparations initiated

College receives personalized technical assistance from college liaisons via e-mail, phone, and interactive orientation webinars.

May



### Survey administration begins

Exact timing varies based on the college's academic calendar.

Starting in the 4th week of fall term



### Survey data cleaned

November to January



### Results released

The college receives secure access to standard reports, data files, and custom reporting capabilities.

March 1



### Registration and signed agreement form submitted by the college

Colleges that commit to join both *SENSE* and *CCSSE* in the same academic or calendar year receive 20% off the base price of both administrations.

By April 30



### Colleges send access code list to *SENSE* liaison. Within one week of receipt, liaison will provide survey link

Students will access the online survey using a college-specific survey link and an access code.

One week after fall term starts



### Deadline for respondents to complete survey

First week in November



### Payment due

Pricing is based on fall IPEDS total headcount enrollment.

Invoices are issued on or around October 1; alternative billing arrangements are available.

On or around December 1