Administration in a Nutshell
See how the survey unfolds annually

Fast Facts
• Registration opens May 1 and closes October 31
• Administration occurs the following spring

Survey administration preparations initiated
College receives personalized technical assistance from Center college liaisons via e-mail, phone, and interactive orientation webinars.

Survey materials shipped to college
Years of pilot testing indicate that the best way to obtain robust data at the community college level is through in-class paper and pencil survey administration.

Completed surveys returned to the Center
Detailed instructions as well as prepaid return labels and return shipping boxes are included in the initial survey shipment to the college.

Payment due to the Center
Pricing is based on fall IPEDS total headcount enrollment. Invoices are issued on or around April 1; alternative billing arrangements are available.

Registration and signed agreement form submitted by the college
Colleges that commit to join both CCSSE and SENSE in the same academic or calendar year receive 20% off the base price of both administrations.

Random sample pulled
The Center research team pulls a random sample of survey eligible courses based on the college’s enrollment size category.

Survey administration conducted on campus
Exact timing varies based on the college’s academic calendar. Learn more about CCSSE’s companion surveys: CCFSSE and SOSE.

Returned surveys scanned and data cleaned

Results released
The college receives secure access to standard reports, data files, and custom reporting capabilities.